Indira Gandhi Medical College & Research Institute
(Government of Puducherry Institution)
Vazhudavur Road, Kathirkamam, Puducherry – 605 009 Ph :0413-2277545, Fax:0413-2277289
Email: puducherrymedicalcollege@gmail.com, Web:https://igmcri.edu.in

No.72-A/IGMC&RI/admn-Pur/A5/Stores/Sanitary/2026 /3474 Dated the 29 OCT 2026

Calling for Quotation

Sub: IGMC&RI – Supply of Sanitary Items – Reg.
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Quotations are invited from the dealer and whole-sale supplier for supply of the following Iatems.

Sl.No	Name of the Items	Requirement	Rate per item/box/pkt. (Including all Tax) Rs.
1	Napthalene Balls 100grm	150 Pkt	
2	Odonil (Toilet Freshner)	100 Nos	
3	Floor mat (65cmx40)	100 Nos	
4	Hand wash Liqid 200ml	150 Nos	
5	Harpick 200ml	500 Nos	
6	Room Spray	30 Nos	
7	Sabeena ½ kg pkt	200 Pkt	
8	Surf/Tide Powder ½kg pkt	200 Pkt	
9	Hand Wash Soap 46 grm	5000 Nos	
10	Scrubber Iron (11grm)	400 Nos	
11	Broom Soft ½ kg (lengt2 ¼ ')	300 Nos	
12	Hard Broom 600grm(length2 ¼')	200 Nos	
13	Mop with Stick(thread 400grm)	200 Nos	
14	Toilet Brush(length 1 ½ ')	100 Nos	
15	Wiper Stick 1 ½ '	100 Nos	
16	Battery AA	300 Nos	
17	Battery AAA	400 Nos	
18	Battery Big Sizes	50 Nos	
19	Wall Clock big size	30 Nos	
20	Bread Box Big (rectangale)	50 Nos	
21	Ponds Powder 100grm	30 Nos	
22	Plastic Bucket 5 liter	20 Nos	
23	Plastic Bucket 10 liter 1 ¼ '	30 Nos	
24	Plastic Bucket 20 liter	20 Nos	
25	Coconut Oil (100ml)	20 Nos	
26	Water Jug 1 liter	50 Nos	
27	Candle pkt	20 Pkt	
28	Tissue Papper	100 Nos	
29	Colin 200ml	50 Nos	
30	Hand Towel (length45cm)	100 Nos	
31	Plastic Mug 1 liter	50 Nos	
32	Plastic Soap Box	30 Nos	
33	Plastic Tray (Big)	20 Nos	
34	Plastic Tray (Medium)	20 Nos	
35	Plastic Dustbin 10 liter 1 ¼ '	50 Nos	
36	Plastic Murom 1 feet	50 Nos	
37	Biopsy Contioner 10ml	1000 Nos	
38	Silver Tumbler 250ml	20 Nos	
39	Shaving Blade	4000 Nos	
40	Colgate tooth paste 50grm	30 Nos	
41	Bleaching Powder ½ kg pkt	600 Pkt	
42	Cob Web Stick	30 Nos	

3. The hard copy of the quotation in a duly sealed cover shall be addressed and submitted to the Director, IGMC&RI, Puducherry, so as to reach this office on or before 12.11.2026.

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Terms and Conditions

1. Price should be inclusive of all taxes.
2. The supplier should be responsible until the items arrive at this Institution in good condition.
3. The rates once quoted and approved will be final, and no revision in rates will be allowed.
4. Supply should be made within 15 days from the date of receipt of our supply order.
5. Delivery should be made on FOR, Puducherry, door delivery basis.
6. The quotation should be based strictly on the specification.
7. The material should be supplied strictly in accordance with the specifications enclosed/mentioned. The items which are not conforming to the specifications should be taken back at their cost.
8. The quotation shall contain the GST Number, Contact Phone Number and E-mail ID.
9. The rate quoted shall be valid till **31.03.2027** if further order is placed for further requirement.
10. The quotation cover should be properly sealed with postal address and superscribed **"Sanitary Items"**, and the sealed cover shall be dropped in the tender box kept at the Despatch Section.
11. The items required are subject to increase/decrease.
12. The quotations received will be opened by **11.00 A.M. on 13.11.2026**. In case the quotation opening date falls on a public holiday, the quotation will be opened on the next working day.

// BY ORDER //

Yours faithfully,

28/10/26

FINANCE OFFICER

To:

1. The Programmer, IGMC&RI, Puducherry, with instructions to upload on our official website and the Central Procurement Portal and submit a compliance report.

Copy to:

1. The Officer-in-Charge (Central Stores), IGMC&RI, Puducherry.