

# Indira Gandhi Medical College & Research Institute

(Government of Puducherry Institution)

Vazhudavur Road, Kathirkamam, Puducherry - 605 009 Ph :0413-2277545, Fax:0413-2277289

Email: puducherrymedicalcollege@gmail.com, Web:www.igmcricri.com

No.1125/IGMC&RI/Estt-Pur/A4/Medical Oxygen Cylinder/2026-27 / 2023 Puducherry, the

24 JUN 2026

## Calling for Quotation

**Sub:** IGMC&RI – Refilling of various Medical Oxygen Cylinders for the use of Hospital Block in IGMC&RI, Puducherry – Quotations Called for - Reg.

\* \* \*

It is proposed to refill the following type of Medical Oxygen gas Cylinders for the use of Hospital Block of this institute. It is, therefore, requested to quote the lowest possible rate for the refilling of oxygen gas cylinders. The **Hard Copy** of the quotation shall be submitted to **the Director, IGMC&RI, Puducherry on or before : 06.07.2026**

Sl. No.	Type of Medical Oxygen Cylinder	Total Estimate Required
1	"A" Type Cylinder	Refilling of 1200 Cylinders per Year (Approx.)
2	"B" Type Cylinder	
3	"D" Type Cylinder	

### Terms and conditions:

1. The rates to be quoted shall remain valid for a period of one year and inclusive all taxes, duties, levies, transportation, loading, unloading and any other incidental charges.
2. The rates once quoted and accepted by the Institute shall remain firm and final. No revision of rates will be permitted during the validity period of the contract.
3. The supplier shall be responsible for collection, transportation, loading, unloading, refilling and safe delivery of the Medical Oxygen Cylinders at their own cost and risk. No additional charges will be paid by the Institute over and above the accepted rates.
4. Upon intimation by the Officer In-charge, Pharmacy Store, IGMC&RI, through telephone or any other official communication, the supplier shall collect the empty Medical Oxygen Cylinders from the Institute within 24 hours. After refilling, the supplier shall return and deliver the refilled cylinders to the Institute within the next 24 hours.
5. The supplier shall clearly indicate in the Delivery Challan and Invoice about the cylinder type, number of cylinders supplied, date of refilling and the net weight/quantity of Medical Oxygen filled in each cylinder.
6. The supplier shall ensure uninterrupted supply of Medical Oxygen and maintain adequate turn around time to avoid shortage of oxygen cylinders in the Hospital Block.
7. The refilling of Medical Oxygen Cylinders shall conform to all applicable statutory requirements, safety standards and regulations issued by the Government of India, PESO and other competent authorities.
8. The supplier shall ensure that the cylinders are handled, transported and refilled in a safe manner. Any loss, damage, accident or mishap during transit or handling shall be the sole responsibility of the supplier.
9. The quotation shall contain the GST Registration Number, PAN, contact phone number, e-mail address and complete postal address of the firm.
10. The quotation cover shall be properly sealed and superscribed as "Quotation for Refilling of Medical Oxygen Cylinders" and addressed to the Director, IGMC&RI, Vazhudavur Road, Kathirkamam, Puducherry 605 009.
11. Payment will be made in a phased manner after every refilling of gas cylinder and submission of bill/invoice along with delivery challan duly certified by the Officer In-charge, Pharmacy Store, IGMC&RI.
12. In case of failure to collect the cylinders within the stipulated period or failure to return the refilled cylinders within the required time, the Institute reserves the right to make alternative arrangements at the risk and cost of the supplier.
13. The Institute reserves the right to accept or reject any or all quotations without assigning any reason thereof.
14. The quotations received will be opened at 11.00 A.M. on 07.07.2026 or on the next working day if the scheduled date is declared as a holiday.
15. The bidder shall submit the Financial Quotation strictly in the prescribed format enclosed as Annexure-I. Quotations received in any other format or with incomplete information is liable to be rejected.

// By Order //

Yours faithfully,

S. W. 24/6/26

ADMINISTRATIVE OFFICER

8/21  
24/6

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## INDIRA GANDHI MEDICAL COLLEGE & RESEARCH INSTITUTE

### Price Bid for Refilling, Transportation, Loading & Unloading of Medical Oxygen Cylinders:

Sl. No.	Description	Qty	Unit Rate (Rs.)	GST (%)	GST Amount (Rs.)	Total Amount (A) (Rs.) (1+4)	Transportation, Loading & Unloading Charges per Cylinder (Rs.)	GST (%)	GST Amount (Rs.)	Total Amount (B) (Rs.) (5+7)	Grand Total (A+B) Including GST (Rs.) (4+8)
			1	2	3	4	5	6	7	8	9
1	Refilling of A Type Medical Oxygen Cylinder	1 No.									
2	Refilling of B Type Medical Oxygen Cylinder	1 No.									
3	Refilling of D Type Medical Oxygen Cylinder	1 No.									

Signature and Seal of the Supplier

(Authorized Signatory)