

Indira Gandhi Medical College & Research Institute

(Government of Puducherry Institution)

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No. IGMC&RI/Stores/Waste Disposal /2026 /1955

Dated

19 JUN 2026

Sir/Madam,

Calling Quotation

Sub: IGMC & RI-Central Store-Disposal of old Case Sheets – Reg.

Sealed quotations are invited for offering the highest rate for disposal of the following Old Case Sheets available at Indira Gandhi Medical College and Research Institute, Kathirkamam Puducherry.

1. Old Case Sheets

2. The quotation should be submitted in a sealed cover superscribed as "**Quotation for Old Case Sheets**" to the Director, Indira Gandhi Medical College and Research Institute, Puducherry, on or before **01.07.2026 by 5.00 PM**. The quotation will be opened on the next day on 02.07.2026 at **11.00 AM** in the presence of the Tenderers, if any, in the Chamber of the Administrative Officer of Indira Gandhi Medical College and Research Institute, Puducherry. If, the Quotation Opening day happens to be a holiday as declared by the Government, the date of opening will automatically be postponed to the next working day.
3. The rate quoted shall remain valid for a period of six months from the date of issue of order.
4. The rate shall be quoted per kg.
5. The intending tenderers should deposit a sum of **Rs. 3000/- Rupees (Three Thousand Only)** in cash as earnest money deposit (EMD) to the Accounts Section while submitting quotation.
6. The earnest money deposit of the unsuccessful tenderers will be refunded immediately after the tender is finalized.
7. The tenders received after the due date and time will be rejected.
8. The undersigned reserves the right to accept or reject any quotation or all of them without assigning any reason thereof.
9. The successful tenderer should pay the full amount immediately and take over the auctioned materials within 24 hours at his / her own risk and cost, failing which the order will be cancelled and earnest money deposit will be forfeited. The selected tenderers should produce valid GST particulars and the GST shall be paid at the applicable rate.
10. No claim about the quantity/quality and value of the goods will be admitted once the tender is finalized.
11. The intending tenderers can inspect the said items during the office hours with the assistance of the Store Keeper with obtaining prior permission of the competent authority.
12. In case of any dispute arises the decision of the undersigned will be final.

s/b 
DIRECTOR

To

1. The Officer in-charge of Stores, IGMC & RI, Puducherry

Copy to

1. The Administrative Officer, IGMC & RI, Puducherry
2. The Medical Superintendent, IGMC & RI, Puducherry
3. The Drawing & Disbursing Officer, IGMC & RI, Puducherry
4. The Programmer, IGMC & RI, Puducherry (Shall make necessary arrangement to Publish the notification in the website of this Office as well as e-publishing in CCP Portal).