Indira Gandhi Medical College & Research Institute
(Government of Puducherry Institution)
Vazhudavur Road, Kathirkamam, Puducherry – 605 009 Ph :0413-2277545, Fax:0413-2277289
Email: puducherrymedicalcollege@gmail.com, Web: https://igmcri.edu.in

No.99/IGMC&RI/ADMN-Pur/A5/Gen.Stores/Diet/2026/1558 Puducherry the 14 MAY 2026

Calling for Quotation

Sub: IGMC&RI- Purchase- Supply of Soap Tablets – Reg.

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Quotations are invited from the dealers and whole-sale suppliers for supply of the following items on lowest quotation basis.

Sl. No	Name of the Items	Requirement	Rate for 1 Box (120 Tablet) (Including all Tax)
1	Soap Tablets	5 Boxes (600 Tablets)	

2. The hard copy of the quotation, in a duly sealed cover shall be addressed and submitted to the Director, IGMC&RI, Puducherry, so as to reach this office on or **before 29.05.2026 by 4.30 P.M**

Terms and conditions

1. Price should be inclusive of all taxes.
2. The supplier should be responsible until the items arrived to this Institution in good condition.
3. The rates once quoted and approved will be final and no revision in rates will be allowed.
4. Supply should be made within 15 days from the date of receipt of our supply order.
5. Delivery should be made on FOR, Puducherry, door delivery basis.
6. The quotation should be based strictly on the specification.
7. The Material should be supplied strictly in accordance with the specifications enclosed/Mentioned. The items which are not conforming to the specifications should be taken back at their cost.
8. The quotation shall contain the GST Number, Contact Phone Number & E Mail I.D.
9. The rate quoted shall be valid till **31.03.2027** if further Order placed for further requirement.
10. The quotation cover should be properly sealed with postal address and suberscribed **"Soap Tablets" and the sealed Cover shall be dropped in the tender Box kept at the Despatch Section.**
11. The items required are subject to be increased / decresed.
12. The quotations received will be opened by 11.00 A.M on 01.06.2026, in case, quotation Opening date falls on Public Holiday, the quotation will be opened on the next working day.

// BY ORDER//

Yours faithfully,

14/5/26

FINANCE OFFICER

To:

1. The Programmer, IGMC&RI, Puducherry-with instruction to upload in our official Web-Site and Central Procurement Portal for compliance report.

Copy to:

1. The Officer-in-Charge (Central Stores), IGMC&RI, Puducherry.