

Indira Gandhi Medical College & Research Institute

(Government of Puducherry Institution)

Vazhudavur Road, Kathirkamam, Puducherry - 605 009 Ph :0413-2277545, Fax:0413-2277289

Email: puducherrymedicalcollege@gmail.com, Web:www.igncri.com

No.6/IGMC&RI/ADMN-Pur/A5/Stores /Mirrors/2025 / **22.3.23** Dated the **27 MAY 2025**
Calling for Quotation

Sub: IGM&RI- Supply of Mirrors – Reg.

Quotations are invited from the dealers and whole-sale suppliers for supply of the following items on lowest rate basis.

Sl.No	Name of the Department / Section	Name of the items	Size & Specification	Requirement
1	Male Ortho Ward Nursing sister Room	Mirror	3 x 2.5 Feet	1 No
2	PG Toilet Room			1 No
3	Male Ortho ward AP Room			1 No
4	Associate Professor Room			1 No
5	HOD Room			1 No
6	AP Room			1 No
7	Female inten Room			1 No
8	In-charge Room			1 No
9	Associate Professor Room			1 No
10	OPD			3 Nos
11	In-Patient Physio Room		6 x 2.5 Feet	3 Nos

- The hard copy of the quotation in a duly sealed cover shall be addressed and submitted to the Director, IGM&RI, Puducherry, so as to reach this office on or **before 05.06.2025**

Terms and conditions

- Price should be inclusive of all taxes.
- The supplier should be responsible until the items arrived to this Institution in good condition.
- The rates once quoted and approved will be final and no revision in rates will be allowed.
- Supply should be made within 15 days from the date of receipt of our supply order.
- Delivery should be made on FOR, Puducherry, door delivery basis.
- The quotation should be based strictly on the specification.
- The Material should be supplied strictly in accordance with the specifications enclosed/Mentioned.
- The items which are not conforming to the specifications should be taken back at their cost.
- The quotation shall contain the GST Number, Contact Phone Number & E Mail I.D.
- The rate quoted shall be valid till **31.03.2026**, if further Orders are placed for future requirement.
- The quotation cover should be properly sealed with postal address and subscribed
- "Mirrors" and the sealed Cover shall be dropped in the tender Box kept at the Despatch Section.**
- The items required are subject to be increased / decreased.
- The quotations received will be opened by **11.00 A.M on 06.06.2025**, in case, quotation Opening date falls on Public Holiday, the quotation will be opened on the next working day.

// BY ORDER//

Yours faithfully,


ADMINISTRATIVE OFFICER

To:

- The Programmer, IGM&RI, Puducherry-with instruction to upload in our official Web-Site and Central Procurement Portal and submit a compliance report.

Copy to:

- The Officer-in-Charge (Central Stores), IGM&RI, Puducherry.