

Indira Gandhi Medical College & Research Institute

(A Government of Puducherry Institution functioning under Perunthalaivar Kamaraj Medical College Society)

Vazhudavur Road, Kathirkamam, Puducherry – 605 009

Telephone: 0413-2277545 - Fax: 0413-2277289 -Email: puducherrymedicalcollege@gmail.com

No. 1460/IGMC&RI/Estt./A1/2021/1391

Dated 11 APR 2025

To

1. The District Collector,
Karaikal.
2. The Regional Administrator,
Mahe.
3. The Regional Administrator,
Yanam.

Sir/ Madam,

Sub: IGMC&RI - Estt – Advertisement for filling the vacant post of Junior Pharmacovigilance Associate on contract basis under Pharmacovigilance Programme of India (NCC-PvPI) -Reg

I am to request that enclosed script material for advertisement to fill up the post of Junior Pharmacovigilance Associate on contract basis under Pharmacovigilance Programme of India (NCC-PvPI) may kindly be arranged to be circulated among the Departments and also published in official website for wide publicity.

Yours faithfully


(Dr. C. UDAYASHANKAR)
DIRECTOR 1/6

Encl: As above

Copy to

~~The~~ Programmer, IGMC&RI, Puducherry - with instruction to publish / upload the same in the official website of this institute immediately.

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INDIRA GANDHI MEDICAL COLLEGE & RESEARCH INSTITUTE

(Government of Puducherry Institution), Kathirkamam, Puducherry-605 009.

NOTIFICATION

NO.1460/IGMC&RI /Estt./A1/2021

Date: 10 .04..2025

RECRUITMENT TO THE POST OF JUNIOR PHARMACOVIGILANCE ASSOCIATE ON CONTRACT BASIS UNDER PHARMACOVIGILANCE PROGRAMME OF INDIA (NCC-PvPI)

Applications are invited from eligible candidates for filling up of one post of Jr.Pharmacovigilance Associate on contract basis. The details regarding educational qualification, remuneration, method of selection, other conditions, etc. can be viewed in the Official Website: www.igmcricri.edu.in .

The last date for submission of application is fixed on
25.04.2025 at 5.00 P.M.


DIRECTOR

Vacancy Circular

Applications are invited for the following vacant post purely on contract basis at ADR Monitoring Centre, Department of Pharmacology, Indira Gandhi Medical College & Research Institute, Puducherry under National Coordination Centre-Pharmacovigilance Programme of India, Indian Pharmacopoeia Commission (IPC), an Autonomous organization under the Ministry of Health & Family Welfare, Ghaziabad, through **Manpower Resource Outsourcing Services Providing Agency**.

Post: Jr. Pharmacovigilance Associate

Number of Post: 1

Educational Qualification:

Master degree in Pharmacy/Clinical Pharmacology/Pharmacy Practice/Clinical Research.

OR

Pharm. D/MBBS/BDS from a recognized University/Institute.

Desirable Experience: One year experience in Drug safety / Pharmacovigilance and Good knowledge of computer.

Age : Not exceeding 28 years

Salary - Rs. 26,250.00 per month

Last date of receipt of Application: 25th April 2025 by 05:00 p.m

Job Description:

1. Collection of ADR Reports.
2. Processing of Individual Case Safety Reports (ICSRs) and managing them in VigiFlow.
3. Quality review, Clinical Review & Statistical review of ICSRs in Drug Safety database.
4. Any other work assigned by Competent Authority from time to time.

General Instructions:

- No TA/DA shall be paid for attending the interview.
- Experience may be relaxed at discretion of the Competent Authority.
- The offer letter and appointment order shall be issued by IPC through IPC authorised outsourcing agency.
- The salary of the selected candidate will be provided by NCC-PvPI through the outsourcing manpower agency.
- The competent authority reserves all the rights to reject, accept, extend or cancel the post(s) without assigning any reason.

- **Period of engagement:** The engagement shall be initially for a period of one year or till further orders whichever is earlier. The engagement can be extended from time to time based on individual performance or requirements of the department with the approval of the competent authority.

Interested candidates should submit their application online through Google Form with the following link <https://forms.gle/9MvAeiSZChymBd5NA>

or Download the Application form from the Institute's Website and send it through Post so as to reach the address below on or before: *25th April 2025* by 05:00 p.m

Date of interview will be communicated to eligible candidates.

Postal Address:

Dr.Lourdu Jafrin.A,
Coordinator,
ADR Monitoring Centre,
Department of Pharmacology,
Indira Gandhi Medical College & Research Institute,
Kathirkamam,
Puducherry-605009

For further details contact:

Dr Dinesh Babu, Assistant Professor,
Dept of Pharmacology. Contact no : 8248610688

APPLICATION FORM

Paste your recent
passport size
photograph

1. Name of the Post Applied for:
2. Full Name of the Candidate:
(in Capitals)
3. Date of Birth:

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Day Month Year
4. Gender: (Write '1' for Male, '2' for Female '3' for Transgender)

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5. Marital Status:
6. Father's/Husband's Name:
7. Mailing Address Present Address (in block letters):
.....Pin Code:
Tel. No. : Mobile:
E.mail ID (if any):
Permanent Address (in block letters).....
.....
8. Category (please tick $\sqrt{}$) SC

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 ST

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 OBC

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 GENERAL

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 EWS

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9. UG College name Marks in Percentage%
10. PG College nameMarks in Percentage%
11. Brief professional experience:
12. Any other relevant information (Computer Skills) :
13. Enclose the copy of Degree certificates , CV, Computer Skills and Experience Certificate if any
14. Details of enclosures: 1)

I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I understand that action can be taken against me by the Commission, if I am declared by them to be guilty of any type of misconduct mentioned herein. I have informed my Head Office/Department/ Employer, in writing that I am applying for this selection.

Date:

Signature of candidate

Place:

Address: