

Indira Gandhi Medical College & Research Institute

(Government of Puducherry Institution)

[Under PERUNTHALAIVAR KAMARAJ MEDICAL COLLEGE SOCIETY]

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No.IGMC&RI/Misc./Pro.Retn./2021-22/ 4976
CIRCULAR

Dated the - 9 DEC 2024

Sub: IGMC&RI-Estt.-Submission of Annual Immovable Property Return for the year ending 2024 (as on 01.01.2025).

In accordance with the provisions contained under Rule 18 of the Central Civil Services (conduct) Rules, 1964, all Group "A" & "B" (Pay Level-6 onwards in 7th CPC) (Gazetted & Non-Gazetted) officers/officials presently working in this Institute are required to submit their Annual Immovable Property Returns for the year 2024 (as on 31.01.2025), in the enclosed format.


2. The property return should contain particular of all immovable property owned, acquired or inherited by the officer/official or held by him/her on lease or mortgage, either in his/her own name or in the name of any members of his/her family or in the name of any other person dependent on Government Servant.

3. Phrases like "no change" "no addition" or" as in the previous year" should not be used and full details to be provided.

4. It is pertinent to mention that as per the instant instructions of DoP&T issued vide its OM No.22-10/2018-CS 1(APAR) dated 29.09.2011, "vigilance clearance shall be denied to an officer if he/she fails to submit his/her annual immovable property return of the previous year by 31st January 2025 of the following year.

5. The said return should reach this office on or before 31/01/2025, so as to enable this office to submit a consolidate report to Chief Vigilance Office, Puducherry. It may be noted that defaulting officers will not be granted vigilance clearance for deputation/foreign service, training, empanelment etc. Besides, appropriate action will be initiated against the official those who are not filed Annual Property Returns, within the stipulated date.

6. All Head of Departments are requested to disseminate the contents of this circular to all concerned.


(Dr. C. UDAYASHANKAR)
DIRECTOR

To

1. All Head of Departments/Offices, IGMC&RI, Puducherry.
2. The Medical Superintendent, IGMC&RI, Puducherry.
3. The Dean, IGMC&RI, Puducherry.
4. The Principal. College of Nursing, IGMC&RI, Puducherry
5. The Administrative Officer, IGMC&RI, Puducherry.
6. The Superintending Engineer, Engineering Cell, IGMC&RI, Puducherry.
7. The Assistant Finance Officer, IGMC&RI, Puducherry.
8. The Programmer, IGMC&RI, Puducherry.

- with a request to upload the Circular in the Official web site.

PROFORMA

STATEMENT OF SHOWING THE PARTICULARS OF IMMOVABLE PROPERTY AS ON 31.12.2024

Name & Designation:

Pay as on 31.12.2024:

Department:

Date of retirement:

Sl. No.	Description of Property	Precise location (name of District, Division, Taluk and village) in which the property is situated and also its distanctive number etc.	Area of land (s) (in case of land property)	Nature of land (in case of landed property)	Extent of interest	If not own name, state in whose name held and his/her relationship if any to the Government servant	Date of acquisition	How acquired (whether lease, inheritance, gift or otherwise) and name with details of persons/ persons from whom acquired (address and communication of the Government Servants, if any with the person/persons concerned	Value of the Property	Particulars of sanction of prescribed authority, if any/date of intimation of the prescribed authority as the case may be	Total annual income from the property	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13

N.B

- * No column should be left blank
- * Statement should be contain either list properties of 'Nil' but not 'same as last year'
- * Should be sent in a confidential cover

Signature of the Govt. Servant