

Indira Gandhi Medical College & Research Institute

(Government of Puducherry Institution)

Vazhudavur Road, Kathirkamam, Puducherry - 605 009 Ph: 0413-2277545, Fax: 0413-2277289

Email: puducherrymedicalcollege@gmail.com, Web: www.igmcri.com

F.No.232/IGMC&RI/ADMN-Pur/A5/Stores/Name Board/2024 / 1543

Dated the

30 APR 2024

Calling for Quotation

Sub: IGMC&RI- Supply of Name Boards- Reg.

The following Name Boards are required for the use of Central Library of this Institution. It is therefore requested to quote the lowest possible rate for the supply of the Items. The Hard Copy of the quotation shall be addressed and submitted to the Director, IGMC&RI, Puducherry in a duly sealed Cover so as to reach this office on or before 15.05.2024.

Sl. No	Name of the Items	Size & Specification	Requirement	Rate Per Rs. (Including all Tax)
	NAME BOARD			
1	ANATOMY	2 X 1/2 Feet	2 Nos	
2	ANESTHESIA (WOA)	2 X 1/2 Feet	2 Nos	
3	BIOCHEMISTRY (QU)	2 X 1/2 Feet	2 Nos	
4	DENTAL (WV)	2 X 1/2 Feet	2 Nos	
5	DERMATOLOGY (WR)	2 X 1/2 Feet	2 Nos	
6	ENT (WV)	2 X 1/2 Feet	2 Nos	
7	FORENSIC MEDICINE (W)	2 X 1/2 Feet	2 Nos	
8	GENERAL	2 X 1/2 Feet	2 Nos	
9	OBSTETRICS & GYNECOLOGY (WP&WQ)	2 X1 Feet	2 Nos	
10	MEDICINE (W)	2 X 1/2 Feet	2 Nos	
11	MICROBIOLOGY (QW)	2 X 1/2 Feet	2 Nos	
12	OPHTHALMOLOGY (WW)	2 X 1/2 Feet	2 Nos	
13	ORTHOPEDECS (WE)	2 X 1/2 Feet	2 Nos	
14	PATHOLOGY (QZ)	2 X 1/2 Feet	2 Nos	
15	PEDIATRICS (WS)	2 X 1/2 Feet	2 Nos	
16	PHARMACOLOGY (QV)	2 X 1/2 Feet	2 Nos	
17	PHYSIOLOGY (QT)	2 X 1/2 Feet	2 Nos	
18	PSM (WC)	2 X 1/2 Feet	2 Nos	
19	PSYCHIATRY (WM)	2 X 1/2 Feet	2 Nos	
20	RADIOLOGY (WN)	2 X 1/2 Feet	2 Nos	
21	SURGERY (WO)	2 X 1/2 Feet	2 Nos	
22	EMERGENCY MEDICINE (W)	2 X 1 Feet	2 Nos	
23	RESPIRATORY MEDICINE (WF)	2 X 1 Feet	2 Nos	
24	NURSING BOOKS	2 X 1 Feet	2 Nos	
25	1 ST FLOOR	1 X 1 Feet	2 Nos	
26	2 ND FLOOR	1 X 1 Feet	2 Nos	
27	3 RD FLOOR	1 X 1 Feet	2 Nos	
28	AUDIO VISUAL ROOM	2 X 1 Feet	1 NO	
29	XEROX BOOK	2 X 1/2 Feet	1 NO	
30	SMALL BOOK	2 X 1/2 Feet	1 NO	
31	GENERAL UPDATES	2 X 1 Feet	1 NO	
32	NEWS PAPER	2 X 1/2 Feet	1 NO	
33	CENTRAL LIBRARY (BIG SIZE)	1 1/2 X 8 Feet	1 NO	

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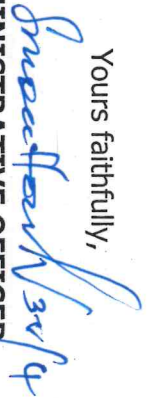
Terms and conditions

1. **Price should be inclusive of all taxes.**
2. The supplier should be responsible until the item arrived to this Institution in good condition.
3. The rates once quoted and approved will be final and no revision in rates will be allowed.
4. Supply should be made within 15 days from the date of receipt of our supply order.
5. Delivery should be made on FOR, Puducherry, door delivery basis.
6. The quotation should be based strictly on the specification.
7. The Material should be supplied strictly in accordance with the specifications enclosed/ mentioned. the item which are not conforming to the specifications should be taken back at their cost.
8. The quotation shall contain the GST Number, Contact Phone Number & E Mail I.D.
9. The quotation cover should be properly sealed with postal address and superscribed "**Supply of Name Boards" the sealed Cover shall be dropped in the tender Box kept at the Despatch Section.**
10. The items required are subject to be increased / decreased
11. The quotations received will be opened by 11.00 A.M on 16.05.2024, in case, quotation Opening date falls on Public Holiday, the quotation will be opened on the next working day.

// BY ORDER//

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Yours faithfully,


ADMINISTRATIVE OFFICER

To:

1. The Programmer, IGMC&RI, Puducherry--with instruction to upload in our official Web-Site and Central Procurement Portal for compliance report.

Copy to:

1. The Officer-in-Charge (Central Stores), IGMC&RI, Puducherry.