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# புதுவை மாநில அரசிதழ்

## La Gazette de L'État de Pondichéry

### The Gazette of Pondicherry

PART - I

சிறப்பு வெளியீடு

EXTRAORDINAIRE

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அதிகாரம் பெற்ற  
வெளியீடு

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No. }	Pondicherry	Monday	6th	June	2005

GOVERNMENT OF PONDICHERRY  
HEALTH SECRETARIAT

(G. O. Ms. No. 30, dated 31st May 2005)

NOTIFICATION

The Memorandum of Association and Rules and Regulations for Pondicherry Medical College Society, Pondicherry:

**MEMORANDUM OF ASSOCIATION OF PONDICHERRY  
MEDICAL COLLEGE SOCIETY**

I. *Name.*— The name of the Society shall be the “Pondicherry Medical College Society”.

II. *Office.*— The Office of the Society shall be situated at Pondicherry.

III. *Objects.*— The objects of the Pondicherry Medical College Society shall be :-

(1) to provide necessary medical education courses in the Union Territory of Pondicherry;

(2) to develop patterns of teaching for Undergraduate and Post-Graduate education medical courses ;

(3) to provide in due course a forum for research and development in all branches of medical and para-medical education;

(4) to provide higher order of training for the medical, paramedical and other health workers in the Union Territory of Pondicherry (Department of Health and Family Welfare Services);

(5) to identify communicable diseases of public health importance and render assistance to control them;

(6) to provide facilities for medical advisory services; and

(7) to co-ordinate with the State Government, Government of India, Medical Council of India, Indian Council of Medical Research, the Pondicherry University and other Research and Development sponsoring Agencies in all aspects of Research, Extension, Training and other allied matters relating to Medical Sciences.

IV. *Functions of the Society.*— With a view to promote the objectives specified above, the Society may –

(1) establish, maintain and carry on the administration and management of Pondicherry Medical College, Pondicherry and other such institutions and organizations;

(2) provide Undergraduate and Post-Graduate instructions and research in all or any one of the medical courses and other allied sciences for the advancement and learning and dissemination of knowledge in such branches;

(3) exchange information and expertise with other institutions, associations and organisations in India and abroad in the field of medical education;

(4) conduct experiments in new methods of medical education in order to arrive at satisfactory standards of such education;

(5) prescribe courses and curricula for Continuing Medical Education programmes (C.M.E.) / training courses other than those for University Degrees for various medical personnel of the Department of Health and Family Welfare Services, Pondicherry, so as to enable to provide for the upgrading of their professional skill;

(6) make arrangements for courses for University Degrees in accordance with the statutes and regulations of the University to which the institute is affiliated;

(7) impart training to various health personnel of the Department of Health and Family Welfare Services, Pondicherry;

(8) create the administrative, technical, ministerial and other posts under the Society and make appointments thereto;

(9) prepare, print and publish any papers or periodicals and hold seminars, workshops and conferences in furtherance of the objectives of the Society;

(10) institute and award scholarships, fellowships, prizes and medals in furtherance of the objects of the Society;

(11) invest and deal with funds and moneys of the Society entrusted or endowed to the Society, in such manner, as may be from time to time determined by the Governing Body;

(12) confer honorary awards or other distinctions;

(13) acquire by gift, purchase, exchange, lease or hire or otherwise howsoever any immovable property necessary or convenient for the furtherance of the objects of the Society and obtain for the transfer of any immovable property;

(14) construct, maintain and alter any building or works necessary or convenient for the purpose of the Society;

(15) solicit, obtain or accept subscriptions, donations, grants, gifts, devises, bequests and trusts from any person, firm, corporation or institution provided that there is no condition or obligation attached to such subscriptions, donations, grants, gifts, devises, bequests or trusts that would be contrary to the spirit of or will hinder furtherance of the objects of the Society;

(16) sell, transfer, exchange, mortgage, demise of and otherwise deal with any property whatsoever belonging to the Society subject to the prior approval of the State Government;

(17) raise from banks or any other financial or public or private undertakings loans and advances with or without securities including pledge and hypothecation of the properties and assets of the Society provided that prior approval in writing of the Government is obtained in that behalf;

(18) establish and administer the provident fund for the benefit of the employees;

(19) pay out of the funds belonging to the society or out of any particular part of such funds, expenses, all or incidental to the formation of the society and management and administration of any of the foregoing objects including all rents, rates, taxes, outgoings and salaries of the employees;

(20) draw, make accept, endorse and discount cheques, notices or other negotiable instruments;

(21) for the purposes aforesaid, sign execute and deliver all such contracts, deeds and other assurances as may be necessary;

(22) demand, receive such fees and other charges as may be prescribed;

(23) invite representatives of Government, Universities and other organisations of India and foreign countries and outstanding scientists to participate in the programmes of the society;

(24) co-operate with international and national agencies engaged in medical science education, research and training and arrange for interchange of personnel, material and data;

(25) appoint and hire services or discharge/terminate the services of the personnel and to pay them in return for the services rendered to the Society, salaries, wages, gratuities, provident funds and other allowances or remuneration in accordance with the rules and regulations and bye-laws of the Society;

(26) frame such rules and regulations and bye-laws for the conduct of the business of the Society for the achievement of the objects of the Society as aforesaid;

(27) provide for the maintenance of units of NCC/NSC and similar organisations for the students of the institute.

(28) prepare and maintain accounts and other relevant records and to prepare annual statements of accounts including balance-sheet of the Society in such form as may be prescribed by the State Government;

(29) forward annually to the State Government, the accounts of the Society as certified by an auditor appointed by the General Body of the Society;

(30) constitute such committee or committees as it may deem fit for the disposal of any business of the institute or for tendering advice in any matter pertaining to the institute;

(31) delegate any of its powers to the Governing Body of the Society or to any other committee or committees constituted by it;

(32) incur expenditure recurring and non-recurring for purposes of the Society; and

(33) do all such other lawful acts and things either alone or in conjunction with other organisations or persons, as the Society may consider necessary, incidental or conducive to all the above mentioned objects or any of them.

V. *General Body.*— The General Body of the Members of the Society shall consist of the following persons, namely :-

- |      |  |    |                       |
|------|--|----|-----------------------|
| (1)  | Chief Secretary to Government Pondicherry  | .. | Chairperson           |
| (2)  | Secretary to Government (Health), Pondicherry  | .. | Vice-Chairperson      |
| (3)  | Secretary to Government (Finance), Pondicherry   | .. | Member                |
| (4)  | Secretary to Government (Welfare), Pondicherry   | .. | Member                |
| (5)  | Secretary to Government (Education)<br>Pondicherry.  |    | Member                |
| (6)  | Director of Health and Family Welfare Services,<br>Pondicherry.  | .. | Member                |
| (7)  | Director of JIPMER or his/her nominee  | .. | Member                |
| (8)  | Director of ISM & H, Pondicherry   | .. | Member                |
| (9)  | Medical Superintendent of Government General<br>Hospital, Pondicherry  | .. | Member                |
| (10) | Medical Superintendent of Government Maternity<br>Hospital, Pondicherry  | .. | Member                |
| (11) | Deputy Director (Public Health), Pondicherry   | .. | Member                |
| (12) | One Member to be nominated by the University of<br>Pondicherry.  | .. | Member                |
| (13) | One of the former Director of Health and Family<br>Welfare Services, Pondicherry to be nominated<br>by the Government. | .. | Member                |
| (14) | One reputed medical educationist to be nominated<br>by the Government.   | .. | Member                |
| (15) | Officer on Special Duty, Pondicherry Medical<br>College, Pondicherry.  | .. | Member-<br>Secretary. |

VI. *Governing Body.*— The composition of Governing Body of the Society shall be as follows:-

- |     |   |    |                                |
|-----|---|----|--------------------------------|
| (1) | Chief Secretary, Government of Pondicherry                                    | .. | Ex-officio<br>Chairperson      |
| (2) | Secretary to Government (Health),<br>Government of Pondicherry.               | .. | Ex-officio<br>Vice-Chairperson |
| (3) | Secretary to Government (Finance),<br>Government of Pondicherry.              | .. | Member                         |
| (4) | Director of Health and Family Welfare Services,<br>Government of Pondicherry. | .. | Member                         |
| (5) | Medical Superintendent of Government General<br>Hospital, Pondicherry.        | .. | Member                         |
| (6) | Medical Superintendent of Government Maternity.<br>Hospital, Pondicherry.     | .. | Member                         |
| (7) | Deputy Director (Public Health), Pondicherry                                  | .. | Member                         |
| (8) | One Member to be nominated by the University of<br>Pondicherry.               | .. | Member                         |
| (9) | Officer on Special Duty, Pondicherry Medical<br>College, Pondicherry.         | .. | Member-<br>Secretary.          |

VII. *Amendment of Memorandum of Association.*— Any amendment to the Memorandum of Association shall be subject to the approval of the State Government on the recommendation of the General Body.

VIII. *Provision for students and staff of association.*—(1) The Pondicherry Medical College shall be open to persons of either sex and of whatever race, creed, caste or class and no test or condition shall be imposed as to the religion, belief or profession in admitting students or appointing members, teachers and other staff of the college.

(2) The selection of students for admission shall be restricted to those who are ordinarily resident of the Union Territory of Pondicherry.

(3) The staff structure of the institute shall be as per the norms of the recognizing councils and as decided by the General Body.

(4) The teaching staff for the institute shall be selected only by a duly constituted Staff Selection Committee on the basis of prescribed norms where applicable and otherwise as decided by the General Body and selection shall be made on All India basis.

(5) The following service rules will be applicable for the officers and staff of the society:

- a) Central Civil Services (Conduct) Rules, 1964
- b) Central Civil Services (Temporary Services) Rules, 1965

- c) Central Civil Services (Classification, Control and Appeal) Rules, 1965
- d) Central Civil Services (Leave) Rules, 1972
- e) Leave Travel Concession Rules
- f) House Building Advance and Motor Conveyance Advance Rules
- g) Children Education Allowance Rules
- h) Staff Car Rules
- i) Medical Attendance Rules, 1944
- j) General Financial Rules
- k) Central Government Accounts (Receipts and Payments) Rules, 1983
- l) Contributory Provident Funds Rules (CPF)

(6) The disciplinary and appellate authorities for the officers, staff and the students are as below :

Sl. No.	Post	Disciplinary Authority	Appellate Authority
(1)	(2)	(3)	(4)
1	Posts carrying scale of pay with minimum basic pay of Rs. 6500 and above.	Vice Chairman / Secretary (Health)	Chairman / Chief Secretary.
2	Posts carrying scale of pay of minimum basic pay below Rs. 6500.	Director	Vice Chairman / Secretary (Health)
3	Students	Dean	Director

IX. *Signatories to the Memorandum of Association.*— We, the several persons whose names and addresses are given below having associated ourselves for the purpose described in this Memorandum of Association and set out our several and respective hands hereunto and form ourselves into a society under the Societies Registration Act, 1860.

Sl. No.	Name, address and occupation of the Member	Designation in the Association	Signature of the Member
(1)	(2)	(3)	(4)
1	Thiru C.S. Khairwal, I.A.S., S/o. Birbal Khairwal, Chief Secretary to Government Pondicherry.	.. Chairperson	Sd./-
2	Thiru A.K. Chaturvedi, I.A.S., S/o. P.C. Chaturvedi, Secretary to Government (Health), Pondicherry.	.. Vice-Chairperson	Sd./-

(1)	(2)	(3)	(4)
3	Thiru C.S. Khairwal, I.A.S., S/o. Birbal Khairwal, Secretary to Government (Finance) Pondicherry.	.. Member	Sd./-
4	Dr. G. Subramanyam Reddy, S/o. Narappa Reddy, Director of Health and Family Welfare Services, Pondicherry.	.. Member	Sd./-
5	Dr. Dilip Kumar Baliga, S/o. K.M. Baliga, Medical Superintendent, General Hospital, Pondicherry.	.. Member	Sd./-
6	Dr. T.B. Kasthuri, D/o. T.V. Balasundaram, Medical Superintendent, Maternity Hospital, Pondicherry.	.. Member	Sd./-
7	Dr. V. Sankar Reddy, S/o. V. Veeram Reddy, Deputy Director (Public Health), Pondicherry.	.. Member	Sd./-
8	Dr. D. Thamma Rao, S/o. D. Satyanarayana Murty, Officer on Special Duty, Pondicherry Medical College, Pondicherry.	.. Member- Secretary	Sd./-

Place: Pondicherry,

Date : 31-5-2005

Witness :

1. Thiru A. Kullan, Sd./-  
Deputy Secretary to Government (Health),  
Pondicherry.
2. Thiru P. Vijayan, Sd./-  
Officer on Special Duty,  
Directorate of Health and Family Welfare Services,  
Pondicherry.

**RULES AND REGULATIONS OF  
PONDICHERRY MEDICAL COLLEGE SOCIETY**

1. *Title.*— These rules and regulations may be called the Pondicherry Medical College Society, Rules and Regulations, 2005.

2. (a) *Office.*— The Office of the Society shall be situated at Pondicherry.

(b) *Working Hours.*— Subject to the control of the Governing Body, the working hours of the Society will be as prescribed by the Member-Secretary as per requirements.

3. *Definitions.*— (i) “Visitor” means Hon’ble Minister for Health, Government of Pondicherry.

(ii) In these Rules and Regulations, unless the context otherwise requires,—

(a) “Act” means the Societies Registration Act, 1860 (Central Act No. 21 of 1860) as in force in the Union Territory of Pondicherry;

(b) “Board” means Board of Governors of the Governing Body;

(c) “Chairperson” means the Chairman of the Governing Body/ General Body;

(d) “General Body” means the General Body of the Society;

(e) “Governing Body” means the Governing Body of the Society;

(f) “Institute” means the Pondicherry Medical College, Pondicherry;

(g) “Meeting” means the meeting of the Governing Body;

(h) “Member” means a member of the Governing Body;

(i) “Secretary” means the Member-Secretary of the Governing Body;

(j) “Society” means the Pondicherry Medical College Society;

(k) “State Government” means the Administrator of the Union Territory of Pondicherry appointed under article 239 of the Constitution;

(l) “Union Territory” means the Union Territory of Pondicherry;

(m) “Vice-Chairperson” means the Vice-Chairman of the Governing Body / General Body;

(n) “Year” means the financial year followed by the Institute.

4. *Authorities of the Society.*— The following shall be the authorities of the Society, namely :—

(i) the General Body;

(ii) the Governing Body; and

(iii) such other Committees as have been appointed under the present and other authorities as may be appointed by the General Body from time to time specifying their duties, powers and functions.

5. *General Body.*— The General Body will include all the members of the Society as are specified in para V of the Memorandum of Association.

6. *Governing Body.*— (i) The composition of the Governing Body which shall be called the Board of Governors of the Pondicherry Medical College Society herein after referred to as the Board shall be as prescribed in paragraph VI of the Memorandum of Association.



(ii) The Governing Body may co-opt from time to time for such period as may be deemed fit, representative of other organisations of institutions which may be concerned with the work of programme of the Society and the individuals with special knowledge or interest in such work or programme.

(iii) The members nominated by the State Government shall hold office during the pleasure of the Government and at any rate shall not hold office for a period exceeding three years:

Provided that—

(a) the members appointed by virtue of their office shall cease to be members when they cease to hold such office; and

(b) a member shall cease to hold office if he resigns or becomes of unsound mind or is adjudged as insolvent or is convicted of a criminal offence involving moral turpitude.

7. *Meetings of the General Body.*— (1) The Society shall hold an annual meeting, every year, as soon as may be after the expiry of the previous year.

(2) The following business shall be transacted in such meetings:—

(a) Confirmation of the minutes of the previous general meeting;

(b) Consideration and approval of the annual report on the management of the Society for the preceding years together with an audited copy of the balance sheet, income and expenditure statement and the Auditor's report

(c) Appointment of Auditors; and

(d) Consideration of any matter or matters that may be brought before it with the permission of the Chairman.

(3) The Society may hold extraordinary meeting whenever the Chairperson thinks it necessary to convene or whenever a requisition in this behalf is made in writing by such number of members as specified in these rules.

(4) (a) Written notice of every meeting shall be sent to all the members either personally or through post to the address of the members as entered in the roll of members. Where the notice is sent by post, due service shall be presumed if the cover containing the notice duly addressed is posted.

(b) The accidental omission to give notice to or the non-receipt of notice by any member or other person to whom it should be given, shall not invalidate the proceedings of the meeting.

(c) Every notice shall be sent—

(i) in the case of annual meetings, not less than 21 days before the date fixed for the meeting ;

(ii) in the case of ordinary meetings, not less than 15 days before the date fixed for the meeting; and

(iii) in the case of extraordinary meeting, not less than 3 days before the date fixed for the meeting ;

(5) The Chairperson, may at anytime arrange a meeting of the General Body and shall do so if a requisition for this purpose is presented to him in writing by not less than 6 members specifying the subject of the meeting proposed to be called.

(6) (a) The quorum for any meeting shall be one-third of the total members of the General Body.

(b) If within half-an-hour from the time appointed for holding an ordinary meeting, the quorum is not present, the meeting shall stand adjourned to a later hour on the same date or the same hour on any other date as the person presiding fixes.

(c) If, at the adjourned meeting also, quorum is not present within half-an-hour from the time appointed for holding the meeting, the meeting shall stand cancelled.

(d) In the case of extraordinary meeting, if within half-an-hour from the time appointed for holding a meeting the quorum is not present, the meeting shall stand cancelled.

(7) Every meeting shall be presided over by the Chairperson and if the Chairperson is absent, by the Vice-Chairperson and if Chairperson and Vice-Chairperson are absent, by any other member, as the members present at the meeting, shall elect.

(8) *Voting.*— All matters submitted to a meeting of the Society shall be decided by a majority of members present and voting thereon and in case of any equality of votes, the Chairperson or the person presiding shall have a casting vote in addition to the vote to which he may be entitled as a member.

(9) Any vacancy or defect in the appointment, nomination or co-option of any member of the Society shall not invalidate any act or proceeding of the Society.

8. *Record of business.*— (1) A record shall be maintained of all the business transacted by the Society.

(2) All the decisions of the Society shall, as far as possible, be recorded in the form of resolution and any entry of such decisions in the book of proceedings of the Society shall be conclusive evidence of the fact that such decisions were taken by the General Body.

(3) The proceedings of every meeting of the society shall be circulated to the members.

9. *Register of Members.*— The Society shall maintain a register wherein the address and occupation of all the members, shall be entered. Change of address shall be notified by the member concerned to the Secretary who shall enter the new address in the Register and the address in the Register of Members shall be deemed to be his correct address.

10. *Meetings of the Board.*— The Board shall meet as often as it is necessary but at least once in six months.

11. *Resolution by circulation.*— (1) Any business which may be necessary for the Board to transact, may, if the Chairperson directs, be dealt with by circulation of papers under registered cover of the members for the time being in India at their usual address, and any resolution so circulated and approved by all the members by signing shall be as effectual and binding as if the resolution has been passed at a meeting of the Board.

(2) When any business is so referred to the members by circulation, a period of not less than 10 days, shall be allotted for the receipt of replies from the members and such period is to be counted from the date on which the notice of business is issued.

(3) If a resolution is circulated, the results of the circulation shall be communicated to all the members.

12. *Powers and functions of the Board.*— (1) Subject to the provisions of the Act, the Board shall manage the Society and its Institute in such manner as to promote its objectives. It shall have full powers and authority to deal with all matters, things and deeds which are necessary and expedient to carry out the said objectives.

(2) Without prejudice to the generality of the foregoing powers, the Board shall have and shall perform the following powers and functions, namely:

- (a) the framing of Board policies to carry out the objectives of the Society;
- (b) to frame such bye-laws as they think essential for the regulation of the business of the Society;
- (c) to consider and sanction Budget Estimates;
- (d) to sanction expenditure in accordance with the financial bye-laws;
- (e) to invest the funds of the society in Nationalised Banks or Trustee Securities;
- (f) to borrow moneys on such terms and conditions as are deemed expedient;
- (g) to prepare and execute plans and programmes for the establishment of the Institute and other institutions and to carry on the administration and management after such establishment;
- (h) to receive grants and contributions and to have custody of the funds of the Society and to manage the properties of the Society;
- (i) to prescribe and conduct course of study, training and research in different branches of health science for the advancement of learning and dissemination of knowledge in such branches with prior approval of the State Government;
- (j) to prescribe rules and regulations for the admission of students to the various courses of study in conformity with the policy approved in this behalf by the State and the Central Governments;
- (k) to prescribe rules and regulations for and to hold examinations and declare the results and award Diplomas/Certificates for courses other than those for University Degree and in respect of the latter to make all such arrangements as it may be required to do by the statutes, ordinances and regulations of the University/Council which grants affiliation/recognition to the Institute;
- (l) to institute and award fellowships, scholarships, prizes and medals;
- (m) to provide for and supervise the residence, health, discipline and well being of the students of the Institute;
- (n) create posts and regulate recruitment of staff of the society and its institutions;
- (o) to enter into an agreement or contract with any Government or local authority to obtain from such Government or local authority any right, privilege or concession effectually or other for purposes of carrying out the objects of the Society;
- (p) to draw, accept, endorse, discount, execute, assign, issue and otherwise deal with cheques, hundies, drafts, certificates, receipts, Government securities, promissory notes, bills of exchange or other instruments whether negotiable or not for the purpose of the Society;

(q) to prescribe the courses of studies at the Society, add or omit any course thereto or therefrom;

(r) to pay all costs and expenditure incurred for the promotion, establishment and registration of the Society;

(s) to co-operate with any other organization in the matter of education, training and research in Medical Science;

(t) to enter into agreements for and on behalf of the Society;

(u) to sue and defend all legal proceedings on behalf of the Society;

(v) to appoint committees for the disposal of any business of the Institute or for tendering advice in any matter pertaining to the Society;

(w) to delegate to such extent as it may deem necessary any of the powers to any office or committee;

(x) to make, adopt, amend, vary or rescind from time to time, bye-laws for the regulations, of, and for any purposes connected with the management and administration of the affairs of the Society and for the furtherance of its objects;

(y) to make, adopt, amend, vary or rescind from time to time, bye-laws:-

(i) for the conduct of the business of the Board and the committee to be appointed by it or by these rules;

(ii) for delegation of its powers;

(iii) for fixing the quorum, or

(iv) for the co-option of members of the Board.

(z) to do all other acts and things either along or in collaboration with such other organization or person, as the society may consider necessary incidental or conducive to the attainment of the aforesaid objectives or any of them.

(3) The Chairperson of the Governing Body shall exercise such of the powers of the Board of Governors in case of emergency, subject to ratification of the Governing Body, later.

(4) The Vice-Chairperson shall preside over the General Body and Governing body meetings and shall discharge the duties and responsibilities of Chairperson in his absence.

13. *Committees.*— (1) The Board may form committees consisting of members and non-members for any purpose it considers necessary on such terms as it may prescribe.

(2) The Governing Body may make bye-laws from time to time regulating the functions of the committees and also the procedure that shall be followed by them in conducting their business.

(3) Casual vacancies in the committees may be filled up by the Chairperson of the Board by nomination and the Chairperson of a Committee may also co-opt any member as and when necessary.

(4) Save as otherwise provided by the Governing Body bye-laws, all committees shall be advisory bodies to the Governing Body and shall function subject to the control of the Governing Body.

14. *Other committes.*— (1) The Board may form committees consisting of members and non-members for any purpose it considers necessary on such terms as it may fix.

(2) Notwithstanding the provisions of sub-rule (1), there shall be standing committees for different purposes and their composition shall be as follows:

**I. Academic Committee :**

- (i) Director of Pondicherry Medical College, Pondicherry .. Chairman
- (ii) One expert nominated by the Vice-Chancellor of the .. Member  
University to which the college is affiliated.
- (iii) Medical Superintendent, Pondicherry Medical College .. Member
- (iv) Three senior most Heads of the Speciality Department .. Members  
of the college
- (v) Dean, Pondicherry Medical college .. Member-  
Secretary

**II. Equipment and Purchase Committee :**

- (i) Director of Pondicherry Medical College, Pondicherry. .. Chairman
- (ii) Dean, Pondicherry Medical College .. Member
- (iii) Medical Superintendent, Pondicherry Medical College .. Member
- (iv) Head of the Department concerned Speciality of the .. Member  
College.
- (v) Financial Controller of the College .. Member-  
Secretary.

**III. Staff Selection Committee for teaching posts of Professors & above :**

- (i) Chief Secretary to Government, Pondicherry .. Chairman
- (ii) Secretary to Government (Health), Pondicherry .. Member
- (iii) One expert to be nominated by the Vice-Chancellor of .. Member  
the University to which the college is affiliated.
- (iv) Director of the College .. Member
- (v) Two experts in the concerned speciality .. Member
- (vi) Head of the Department of the concerned speciality .. Member
- (vii) Registrar .. Member-  
Secretary.

**IV. Staff Selection Committee for teaching posts other than Professor and above :**

- (i) Secretary to Government (Health), Pondicherry. .. Chairman
- (ii) One expert to be nominated by the Vice-Chancellor .. Member  
of the University to which the college is affiliated.

- |  |    |                  |
|--|----|------------------|
| (iii) Director of the College                          | .. | Member           |
| (iv) Two experts in the concerned field                | .. | Member           |
| (v) Head of the Department of the concerned Speciality | .. | Member           |
| (vi) Registrar   | .. | Member-Secretary |
- V. Staff (Non-Teaching) Selection Committee :**
- |   |    |                  |
|---|----|------------------|
| (i) Director of the College                                 | .. | Chairman         |
| (ii) One expert, normally Head of the Department concerned. | .. | Member           |
| (iii) Dean, Pondicherry Medical College                     | .. | Member           |
| (iv) Medical Superintendent, Pondicherry Medical College    | .. | Member           |
| (v) Registrar   | .. | Member-Secretary |

15. *Funds of the Society.*— (1) The Society shall maintain a fund to which shall be credited.

- (a) all moneys provided by the Central/State Government;
- (b) all fees and other charges received by the Society;
- (c) all moneys received by the Society by way of grants, gifts, donations, benefactions, bequests or transfers; and
- (d) all moneys received by the Society in any other manner or from any other source.

(2) All moneys credited to the fund shall be deposited in such banks or invested in such manner as the Board may, with the approval of the State Government, decide.

(3) The fund shall be applied towards meeting the expenses in the Society including expenses incurred in the exercise of its power and discharge of its functions.

16. *Property of the Society.*— (1) The Society shall be the owner of all its properties, movable and immovable.

(2) The Board shall be the custodian of the properties and the funds of the Society and shall manage the same prudently, for the purpose of the Society.

(3) The moneys of the Society shall be credited to an account opened in the name of the Society with any of the Nationalised Banks and any withdrawal therefrom shall only be by cheques signed by the persons as the Board may from time to time authorise or specify in or under the financial bye-laws made for the purpose.

(4) The Society shall maintain proper accounts and balance sheet for each year.

(5) The annual accounts of the Society shall be audited by a certified auditor appointed by the Board.

17. *Application of the income and property.*— The income and property of the Society shall be applied solely towards the promotion of the objects of the Society as specified in the Memorandum of Association and any expenditure incurred shall be

subject to such restrictions as the Central Government or the State Government may from time to time impose in respect of grants or donations made by them. Part of the income or property of the society shall be spent or transferred directly or indirectly by way of dividends, bonus or otherwise howsoever, to persons who at any time have been members of the society except as required by any law for the time being in force or by way of remuneration for services rendered to the society or as travelling allowance, daily allowance or other similar compensatory allowances.

18. *Travelling and daily allowances to be paid to the members of the Board and the Committees.*— (1) The Chairperson and members of the Governing Body and the committee constituted as per rule 13 of these rules and regulations shall not receive any remuneration or other allowances except travelling allowances and daily allowances for attending meetings of the Board or of the Committees as the case may be

(2) The Chairperson and the members of the Governing Body and the committees, if they are whole time officers of the Government shall be entitled to such travelling and daily allowances for the performances of journeys for attending the meetings of the Governing Body or the committees or for attending any other work of the Society as are admissible under the rules applicable to them for journeys performed on official duty.

(3) The members of the Board and the committees who are not officers of the Government are entitled to travelling and daily allowances, at the rate from time to time applicable to an officer of the I Grade (Group A) in the Government of Pondicherry.

(4) The Chairman of the Board may for special reasons sanction journeys by air, not otherwise admissible, by members of the Board or the Committees.

19. *Director of the Medical College.*— (1) The Director of the Medical College shall be appointed by the State Government. The Director of the Medical College shall be the Chief Academic and Executive Officer of the Medical College and for imparting of instruction and maintenance of discipline therein. All other staff of the Medical College shall be subordinate to the Director of the Medical College. He shall be the custodian of the records, the funds of the Medical College and such other properties of the Medical College as the Board may commit to his charge

(2) The Director of the Medical College shall have such other powers and perform such other duties as may be delegated or assigned to him by the Board.

(3) The Director of the Medical College may delegate any of his powers to any of his subordinates with the approval of the Board.

(4) The Director of the Medical College, Pondicherry Medical College, Pondicherry, shall act as the Secretary of the Society and the Board.

(5) In the event of the post of the Director, Pondicherry Medical College, Pondicherry remaining vacant or the Director of the Medical College being absent or unable to perform his duties for any reason, it shall be open for the Governing Body to direct any officer or officers in the service the Society to exercise temporarily such powers and perform such functions and duties of the Director of the Medical College as the Governing Body may deem fit.

20. *Dean.*— (1) There shall be a Dean who shall be a whole time officer of the college and shall be appointed by the Board on such terms and conditions as may be laid down.

(2) The Dean shall be directly responsible to the Director of the College for the proper discharge of his duties and functions.

(3) The Dean shall exercise such powers and perform such duties as may be delegated or assigned to him by the Board or the Director.

21. *Medical Superintendent.*— (1) There shall be a Medical Superintendent who shall be a whole time officer of the college and shall be appointed by the Board on such terms and conditions as may be laid down.

(2) The Medical Superintendent shall be directly responsible to the Director of the college for the proper discharge of his duties and functions.

(3) The Medical Superintendent shall exercise such powers and perform such duties as may be delegated or assigned to him by the Board or the Director.

22. *Registrar (Academic & Establishment).*— (1) There shall be a Registrar who shall be a whole time officer of the college and shall be appointed by the Board on such terms and conditions as may be laid down.

(2) The Registrar shall be directly responsible to the Director of the College for the proper discharge of his duties and functions.

(3) The Registrar shall exercise such powers and perform such duties as may be delegated or assigned to him by the Board or the Director.

23. *Financial Controller.*— (1) There shall be a Financial Controller who shall be a whole time officer of the College and shall be appointed by the Board on such terms and conditions as may be laid down.

(2) The Financial Controller shall be directly responsible to the Director of the College for the proper discharge of his duties and functions as may be laid down.

(3) The Financial Controller shall exercise such powers and perform such duties as may be delegated or assigned to him by the Board or the Director.

24. *Returns, Reports to be submitted to State Government.*— (1) Within six months after the close of every financial year, the Society shall submit to the State Government a report on the working of the Institute in the previous year together with an audited statement of accounts showing the income and expenditure for the previous year.

(2) The Society shall submit to the State Government, the Budget Estimates for every financial year by such date before the end of the previous year as the State Government may fix in this behalf.

25. *Authentication or orders, instruments, etc.*— (1) All orders, decisions of the Governing Body and the Committees of the Society shall be authenticated by the Secretary or such other officer of the Society authorised by the Board in this behalf.

(2) For the purposes of section 6 of the Act, the persons in whose name the Society may sue or be sued shall be the Secretary.

(3) All contracts for and on behalf of the Society shall be expressed to be made in the name of the Society and shall be executed by the Secretary and one other member of the Board to be nominated by the Chairman.



26. *Delegation of Financial Powers.*— The Director will be the Head of the Department. The Dean, Medical Superintendent, Financial Controller and Registrar of the Medical College will function as Head of Offices. The Vice-Chairman shall exercise the powers of Secretary to Government and the Chairman is delegated with full financial and other powers as per the Delegation of Financial Powers Rules, 1978. The quantum of financial powers will be as approved by the Governing Body.

27. *Delegation of Financial Powers to the Engineers and others for execution of civil/electrical works.*— The Engineers and other engineering staff will have the financial powers as approved by the Governing Body for the execution of civil/electrical works. The powers delegated by the CPWD Manual shall be exercised by the Executive Engineer and the Assistant Engineer. The powers of Superintending Engineer, Chief Engineer and ADG of CPWD in the CPWD Manual shall be exercised by the Director / Vice-Chairman and Chairman of the Society respectively.

28. *Validation.*— No act done or proceeding taken by the Board or any Committee shall be questioned on the ground merely of the existence of any vacancy in or defect in appointment of the members thereof.

29. *Resolution and Winding up.*— The Society may be dissolved and wound up in accordance with the provisions of section 13 of the Act and the property of the Society shall be applied on such dissolution in the manner provided in the Act.

30. *Amendment to the Memorandum of Association, etc.*— No amendment in the name, Memorandum of Association or Rules and Regulations of the Society shall be made except in accordance with the provisions of sections 12 and 12-A of the Act.

We, the following members of the Society, certify that the rules of the Society given above are a correct copy thereof.

Sl. No.	Name, address and occupation of the Member	Designation in the Association	Signature of the Member
(1)	(2)	(3)	(4)
1.	Thiru C.S. Khairwal, I.A.S., S/o. Birbal Khairwal, Chief Secretary to Government Pondicherry.	.. Chairperson	Sd./-
2.	Thiru A.K. Chaturvedi, I.A.S., S/o. P.C. Chaturvedi, Secretary to Government (Health), Pondicherry.	.. Vice-Chairperson	Sd./-
3.	Thiru C.S. Khairwal, I.A.S., S/o. Birbal Khairwal, Secretary to Government (Finance), Pondicherry.	.. Member	Sd./-
4.	Dr. G. Subramanyam Reddy, S/o. Narappa Reddy, Director of Health and Family Welfare Services, Pondichery.	.. Member	Sd./-

(1)	(2)	(3)	(4)
5.	Dr. Dilip Kumar Baliga, S/o. K.M. Baliga, Medical Superintendent, General Hospital, Pondicherry.	.. Member	Sd./-
6.	Dr. T. B. Kasthuri, D/o. T.V. Balasundaram, Medical Superintendent, Maternity Hospital, Pondicherry.	.. Member	Sd./-
7.	Dr. V. Sankar Reddy, S/o. V. Veeram Reddy, Deputy Director (Public Health), Pondicherry.	.. Member	Sd./-
8.	Dr. D. Thamma Rao, S/o. D. Satyanarayana Murty, Officer on Special Duty, Pondicherry Medical College, Pondicherry.	.. Member- Secretary	Sd./-

Place : Pondicherry.

Date : 31-5-2005

Witness :

1. Thiru A. Kullan, Sd./-  
Deputy Secretary to Government (Health),  
Pondicherry.
2. Thiru P. Vijayan, Sd./-  
Officer on Special Duty,  
Directorate of Health and Family Welfare Services,  
Pondicherry.

(By order of the Lieutenant- Governor)

**A. KULLAN,**  
Deputy Secretary to Government (Health)

Government Central Press  
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