

ANNEXURE - I

MINUTES OF THE 6TH GOVERNING BODY MEETING OF THE PUDUCHERRY MEDICAL COLLEGE SOCIETY HELD ON 15.03.2007, IN THE CHAMBER OF THE CHAIRMAN/CHIEF SECRETARY, CHIEF SECRETARIAT, PUDUCHERRY.

The following were present :

- | | | |
|---|-----|------------------|
| 1. Thiru PRADIP MEHRA, IAS,
Chief Secretary | ... | Chairman |
| 2. Thiru T.M. Balakrishnan, IAS
Secretary (Health & Finance) | ... | Vice Chairman |
| 3. Dr. Dilip Kumar Baliga,
Director (Health) | ... | Member |
| 4. Dr.T.B. Kasthuri,
Medical Supdt., MHP | ... | Member |
| 5. S. Mohanraj,
Superintending Engineer, PMC | ... | Member |
| 6. Dr. N. Ananthakrishnan,
Director, PMC | ... | Member Secretary |

A The Governing Body approved the minutes of the fifth Governing Body meeting after discussions.

B Action taken report was also read and approved by the Governing Body.
In addition -

- The GB was apprised of the near completion of the audit of the Society accounts for 2005-06 by M/s. R. Suresh & Co.
- The GB was also apprised of the appointment of M/s. Dorsch Consult India (Private) Ltd., Mumbai for Third Party Quality Assurance.

The fresh Agenda items were then taken up.

6.1 Ratification of selected list of faculty :

The Director put up the list of selected faculty in the interviews held in January, 2007 for approval of the GB as required by the Act. The GB resolved that the Director be empowered to appoint suitable candidates after due selection process. He shall apprise the Governing Body of all such appointments at the next meeting for information only.

6.2 Taking candidates at a lower level (Associate or Assistant Professor) from the waiting list when the selected Professor / Associated Professor have declined the offer to fulfill MCI requirements :

The Governing Body accepted the proposal subject to the MCI regulations permitting the same .

6.3 Policy regarding advance increment to selected faculty :

Since the faculties are provided with additional incentives already, the Board did not approve the grant of advance increment.

6.4 Approval for keeping the wait list of faculty live for one year.:

The GB approved the proposal to keep the wait list of faculty valid for one year.

6.5 Counting of past service of faculty for service benefits :

The GB deferred the proposal to count the past service of faculty for service benefits. The Director was requested to consult other registered societies in Puducherry and prepare a detailed proposal in this regard for the next GB meeting.

6.6 Conversion of the post of Lecturer in Biophysics to Assistant Professor of Biophysics :

The proposal for conversion of the post of Lecturer in Biophysics to Assistant Professor was not approved in view of the fact that the post advertised was for Lecturer in Biophysics and hence candidates aspiring to Assistant Professorship would not have applied. If the selected candidate does not accept the offer of Lecturership, the offer may be made to the next candidate in the wait list.

6.7 Work arrangement of recruited faculty – pre, para and clinical :

The GB agreed for the utilization of the services of Pre and Para clinical faculty at Mahatma Gandhi Post Graduate Institute of Dental Sciences, Puducherry and Mother Theresa Institute of Health Sciences, Puducherry and the clinical faculty in IGGGP & PGI and MHP, Puducherry, till the commencement of the Medical College.

6.8 Leave rules and service benefits of faculty :

The GB opined that this can be done after considering the rules followed by other registered societies in Puducherry, to avoid any discrepancy among the Institutions.

6.9 Filling up of posts remaining vacant after faculty selection and which are required for MCI inspection :

The GB deferred the proposal and it can be decided at a later stage to avoid undue expenditure.

6.10 Approval of Assessment Promotion Scheme of faculty on the lines of AIIMS :

The GB approved the proposal.

6.11 Approval of the logo of the college :

The GB approved the first logo viz., "Health for All" submitted by Thiru P.Suresh, Lecturer, Department of Fine Arts, Bharathiar Palkalai Koodam, Puducherry-7. Since the participants of the logo design contest have to be informed of the outcome, the Vice Chairman suggested that the candidate whose design was selected as the basic concept can be informed of the fact and suitably awarded. GB accepted this suggestion.

6.12 Appraisal of arrangements for running of OPD service

The GB approved the Director's initiative on setting up of OPD as required by MCI.

6.13 Current status report of the project and probable date of MCI inspection :

As per the current status, the minimum requirements in the form of space for the College and a 300 bedded functional Hospital will not be ready by 31st May, 2007. Since 15th June, 2007 is the last date for the MCI to submit its recommendations to the Government, it would not be desirable to invite the MCI for inspection before 15th June, 2007. The Director was instructed to put up a note to the Hon'ble Chief Minister on these lines.

6.14 Inclusion of representation of SC/ST and minority community in various Selection Committees :

The proposal was approved by the GB.

6.15 Redesignation of Senior Residents as Senior Resident-cum-Tutor :

The GB approved the redesignation.

6.16 Discussion regarding daily rated/contract employment already made :

The Director and the Superintending Engineer appraised the GB that in view of the urgency of requirements and the exigencies of work in order to complete the target on time, these appointments were made with suitable candidates who fulfilled the requirements of the post and were registered in the Employment Exchange.

The GB resolved after discussion that :-

- i) Regarding the persons engaged on contract basis, the current contract need not be renewed on its completion.
- ii) Regarding the daily rated employees they may be replaced by filling the posts through the Employment Exchange. However, weightage may be given to the existing staff, if their names are sponsored by the Employment Exchange.
- iii) In future, all appointments will be made as per the established procedure and guidelines.

6.17 Filling up of post of Assistant Engineer on deputation from Public Works Department :

The GB deferred the proposal since the construction of additional buildings viz., Resident Quarters and Nurses Hostel, for which the posting is required was decided to be kept in abeyance till availability of necessary funds is made reasonably certain by Govt.

6.18 Funds position :

The Superintending Engineer explained the building activities and opined that unless the fund requirement of Rs.274 crores is released for the year 2007-08, it may not be possible to fulfill the requirement of MCI. The Board instructed the SE to issue work orders for the following works only :

- i) Internal Electrical works for Hospital & College blocks;
- ii) Water supply and Sanitary works to Hospital & College Blocks.

For Service Block, Residents Quarters and the Nurses Hostel, the work orders can be issued after confirming the availability of fund position.

The GB instructed the SE to put up a separate note for requirement of funds for decision by the Hon'ble Chief Minister.

6.19 Purchase of vehicles :

The Director of Health & Family Welfare Services has agreed to spare heavy vehicle (Swaraj Mazda – 14 seater) thrice a week for transportation of faculties.

Instead of purchasing LMV (Tata Indica), the Board instructed the Director to hire the vehicle as and when required.

6.20 Approval of additional posts required at inception :

The proposal was deferred till a target date is fixed for starting the College.

6.21 Recruitment of Group 'C' and 'D' posts required at inception :


The GB deferred the recruitment. It was decided that the Director may work out the services which can be outsourced.

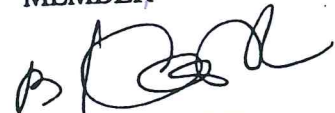
6.22 Approval of appointment of Registrar on deputation :

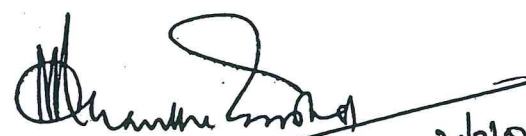
The GB agreed for the appointment of a Registrar as it is mandatory for MCI inspection and considering the volumneous workload waiting ahead. The Director suggested that a person with experience of working in an analogous position in a Medical College would be most useful. The Board approved the selection of Thiru L. Sivaji as Registrar.

The post of Administrative Officer and Finance Officer would be re-notified for a wider choice after a decision is taken regarding the probable starting date for the college.

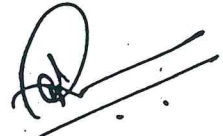
6.23 The GB decided that the Superintending Engineer should look after the duties of Project Manager.

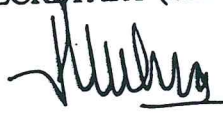

(S. MOHANRAJ)
SUPDTG. ENGINEER, PMC
MEMBER


(Dr. T.B. KASTHURI)
MEDICAL SUPERINTENDENT (MH)
MEMBER


(Dr. N. ANANTHAKRISHNAN) 26/2/07
DIRECTOR, PMC
MEMBER-SECRETARY


(Dr. DILIP KUMAR BALIGA)
DIRECTOR (DHFWS)
MEMBER


(T.M. BALAKRISHNAN)
VICE CHAIRMAN / SECRETARY (HEALTH & FINANCE)


(PRADIP MEHRA)
CHAIRMAN/CHIEF SECRETARY