

# Perunthalaivar Kamaraj Medical College

(Government of Puducherry Institution)

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## CIRCULAR

Sub: PKMC – Estt. – Minutes of Fifth Governing Body Meeting –  
Communicated - Reg.

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The minutes of the fifth Governing Body Meeting held in the chamber of the  
Chief Secretary on 16.12.06 are forwarded herewith for kind information.

↓  
8.1.2007  
o/c (C.ANANDANE)  
PROJECT MANAGER/  
MEMBER SECRETARY  
9/8/1 8/01 8/1/07

Encl: Minutes copy.

To

1. The P.S. to Chief Secretary/ Chairman, PKMC, Puducherry.
2. P.A. to Secretary (Health)/ViceChairman, PKMC, Puducherry.
3. P.A.to Secretary (Finance), Puducherry.
4. P.A. to Director, PKMC, Puducherry.
5. The Director of Health & Family Welfare Services, Puducherry.
6. The Medical Superintendent, G.H, Puducherry.
7. The Medical Superintendent, M.H. Puducherry.
8. The Deputy Director (Public Health), Puducherry.
9. Prof.P.P.Mathur, Professor & Head, Dept.of Bio-Chemistry & Molecular Biology, Puducherry University, Kalapet, Puducherry.

Dispatched  
on 8.1.07  
- 8/1/07

MINUTES OF THE 5<sup>th</sup> GOVERNING BODY MEETING OF THE PUDUCHERRY MEDICAL COLLEGE SOCIETY HELD ON 16.12.2006, IN THE CHAMBER OF THE CHAIRMAN/CHIEF SECRETARY, CHIEF SECRETARIAT, PUDUCHERRY.

The following were present:

1.	Thiru PRADIP MEHRA, IAS., Chief Secretary	...	Chairman
2.	Thiru T.M. Balakrishnan, IAS., Secretary (Health)	...	Vice Chairman
3.	Thiru A.K. Chaturvedi, IAS., Secretary (Finance)	...	Member
4.	Dr. N. Ananthakrishnan, Director, PMC	...	Member
5.	Dr. Dilip Kumar Baliga, Director (Health)	...	Member
6.	Dr. V. Govindaraj, Medical Supdt., GHP	...	Member
7.	Dr. T.B. Kasthuri, Medical Supdt., MHP	...	Member
8.	Prof. P.P. Mathur, Pondicherry University	...	Member
9.	Er. C. Anandane, Project Manager, PMC	...	Member Secretary

A The Governing Body approved the minutes of the fourth Governing Body meeting after discussions.

B. Action taken report was also read and approved by the Governing Body.

4.4 **Appointment of Internal Auditors:**

On perusal of quotations received and after a detailed discussion, it was resolved to appoint Thiru R. Suresh & Co. Ilango Nagar, Puducherry to audit the accounts for the year 2005-06 at the rate of Rs.3000 (excluding service tax of Rs.367. @ 12.24%) since the amount quoted by the said auditors is the lowest when compared to the others and also considering that the accounts that need to be audited for the year 2005-06 are also considerably less. Fresh proposals will be called for 2006 - 2007.

4.6. iii) **Appointment of Third Party Quality Assurance:**

Project Manager informed that Expression of Interest has been called for and the same will be finalised within 15 days.

5.0 **Approval of name, logo and motto of College:**

The Governing Body after having discussions opined that the Puducherry Medical College should be an institute of excellence and its name should include the term 'Research Institute' considering its future development. The Governing Body decided that the Name of the Society shall be changed to "Perunthalaivar Kamaraj Medical College and Research Institute" (A Government of Puducherry Institution). To decide the logo and insignia, the Governing Body desired that open competition may be invited as in the case of Pondicherry University. The value of the cash award is fixed as Rs.10,000/- for the best design..

5.1 **Reconstitution of Selection Committee for all posts:**

The Governing Body agreed for the revision of Selection Committee as proposed after detailed discussions.

5.2 **Advertisement for faculty and resident posts:**

The proposal was discussed in detail. Director informed that Notification had been issued by way of advertisement through media. The recruitment will be as per the reservation norms adopted by the Government of India, Ministry of Health and MCI requirements. The Director, PMC and the Director (Health) expressed their concern over the difficulty of selection for the post of faculty in various disciplines in view of the total emoluments as currently fixed. At present there is a scarcity of qualified faculty, as there are a number of Private Medical Colleges in Puducherry paying much higher salary. The Director stated that the response to the Notification issued by PMC through media is not satisfactory. It is therefore, imperative to enhance the total emoluments by way of allowing some special allowances/incentives, in addition to the pension protection for the pensioners. The Governing Body agreed to a Special Allowance of Rs.10,000/- and pension protection for all faculty (including Director, Dean and Medical Superintendent) in addition to the allowances payable as per the norms of AIIMS. This will enable the Society to attract experienced professors and other faculty from reputed organizations. It was also decided to extend the last date



for application for faculty posts from 18.12.2006 to 02.01.2007 mentioning the total emoluments (including basic pay and all permissible allowances payable at the entry point to all grades of faculty appointment including the fact of protection of pension amount for pensioners

**The Pay and Allowances as approved by the Governing Body for the faculty is as follows:**

**Pay Scales.**

Sl.No.	Name of Post	Scale of Pay
1.	Professor	Rs.18400 – 500 – 22400
2.	Associate Professor	Rs.14300 – 400 - 18300
3.	Assistant Professor	Rs.11625 – 325 – 15200

**Allowances to all faculty**

Sl.No..	Type of allowance	Amount
1.	Non Practicing Allowance (NPA)	25% of Basic Pay + DP (only for medical graduates)
2.	Clinical Research Allowance	Rs.2500/- per month
3.	Learning Resource Allowance	Rs.2000/- per month
4.	Sumptuary Allowance	Rs.5000/- per month
5.	Special Allowance	Rs.10000/- per month
6.	HRA CCA Transport Allowance DA	As per Government norms for Puducherry.

**5.4 Methodology of filling up the posts in case of non-availability of reserved candidates due to exigencies of MCI inspection:**

The problems of non-availability of reserved candidates as per the Government of India norms for advertised posts required for MCI inspection was brought to the attention of the Governing Body by the Director. It was explained that the response to our Notification from reserved category candidates is very poor for certain

inception visit of the MCI, the Governing Body suggested that wherever reserved candidates as per advertisement are not available, the posts may be increased to over and above the required number of vacancies as notified. General candidates may be recruited against the additional posts included as above leaving the reserved posts to be filled up at subsequent advertisement.

**5.5 Utilisation of services of recruited medical staff till commencement of college.**

The Governing Body approved the proposal of utilization of services of the clinical staff in the Government Hospitals. The pre and para-clinical staff will be utilized in setting up the pre-clinical and para clinical Departments in the College till the commencement of the medical college.

**5.6 Creation of post of Administrative Officer in lieu of Finance Controller and creation of Assistant Registrar (Academic).**

**5.7 Revision of pay scales and RRs of the post of Administrative Officer, Registrar, Deputy Registrar and Finance Officer**

**5.8 Filling up of the post of all above Officers on urgent basis.**

Director, PMC informed the Governing Body that the pattern of working in the Medical College & Hospital will be of three types. (1) A wing to deal with Administration and Establishment related matters for which the post of Administrative Officer is required. (2) a wing to deal with the matters relating to academics for which the post of Registrar is required and (3) a wing to deal with matters relating to accounts, purchase etc. for which the post of Finance Office is required. It is therefore, resolved by the Governing Body that the following posts shall be created/filled up with the respective scales of pay noted against each as under:

Sl.No.	Name of Post to be created/filled in	Scale of pay
1.	Registrar	12000-375-16500
2.	Finance Officer	12000-375-16500
3.	Administrative Officer	12000-375-16500

The post of Administrative Officer is being created in lieu of the post of Finance Controller earlier created.





As regards the RRs for the post of Administrative Officer, the Governing Body advised to include in the RR a degree in law as one of the qualifying degrees..

**5.9 Temporary appointment of an Advisor to the Society for liaising with the MCI:**

Director, PMC and Director (Health) reiterated the need for an Advisor to the Society to liaise with MCI. The Governing Body perused the Curriculum vitae of Dr. D.S. Dubey, Former Director of JIPMER and Former Permanent Inspector of MCI who has also consented to work as an Adviser. After perusal and considering the vast experience rendered by him to Medical Colleges in the academic and administrative spheres and as a person who is well versed with MCI norms and one who has experience as a Full Time Inspector of the MCI, the Governing Body approved the proposal for appointing him as Advisor. The Governing Body also approved for a consolidated payment of Rs.30000/- per month.

**5.10 Alternative arrangements in case a functional 300 bed hospital is not ready by the time of MCI inspection.**

It was decided to approach the MCI for permission to use GH, Puducherry for inspection purposes for 1 year till our Hospital is ready.

**5.11 Re-designation of the Superintendent Grade-I as Assistant Registrar.**

The Governing Body decided to defer the proposal for re-designation of the post of Superintendent Grade-I as Assistant Registrar.

**5.12 Approval of the Purchase procedure to be adopted:**

The Governing Body agreed the Purchase procedures as proposed by the Society after

**5.13 Acquisition of additional 15-20 acres of land for the society**

Director, Puducherry Medical College informed the Governing Body that an extent of about 15 to 20 acres of vacant land is available, adjacent to the Society. Considering plans for future expansion, the Governing Body approved the proposal for further land acquisition. Government of Puducherry/Director (Health) will be addressed in this context.

**5.14 Creation of Innovative Departments**

The Governing body approved the proposal in principle.

**5.15 Approval for additional posts advertised as per MCI requirements:**

The Governing Body after discussions, agreed for the filling up of additional posts as proposed by the Society.

**5.16 Any other matter with the permission of the Chair.**

The Governing Body has approved the proposal of permitting the Director, Puducherry Medical College to sign the cheques and for the operation of Bank Accounts.



(Prof. P.P. MATHUR)  
PONDICHERRY UNIVERSITY  
MEMBER



(Dr. T.B. KASTHURI)  
MEDICAL SUPERINTENDENT (MH)  
MEMBER



(Dr. DILIP KUMAR BALIGA)  
DIRECTOR (DHFWS)  
MEMBER



(A.K. CHATURVEDI)  
MEMBER/SECRETARY (FINANCE)



(E. C. ANANDANE)  
PROJECT MANAGER, PMC  
MEMBER SECRETARY



(Dr. V. GOVINDARAJ)  
MEDICAL SUPERINTENDENT (GH)  
MEMBER



(Dr. N. ANANTHAKRISHNAN)  
DIRECTOR, PMC  
MEMBER



(T.M. BALAKRISHNAN)  
VICE CHAIRMAN/SECRETARY (HEALTH)

